

# Scope of Work for Housekeeping Services for

## 47th India Carpet Expo

15-18 Oct, 2024

Bhadohi Carpet Expo Mart, Bhadohi, Uttar Pradesh

**Carpet Export Promotion Council**

(Setup by Ministry of Textiles, Govt of India)

Address: 507, Copia Corporates, Suites, Jasola, New Delhi - 110025

Tel: 011-45089420 | Email: [info@cepc.co.in](mailto:info@cepc.co.in) | Website: [www.cepc.co.in](http://www.cepc.co.in)



Quotations are invited from reputed Company (having experience in Exhibitions in India for 47<sup>th</sup> India Carpet Expo scheduled from 15-18 Oct 2024 at Bhadohi Carpet Expo Mart, Bhadohi.

Carpet Export Promotion Council, an apex body set up by the Ministry of Textiles, Government of India is organizing the 47<sup>th</sup> edition of India Carpet Expo -Asia's Largest handmade Carpet Fair at Bhadohi from 15-18 Oct, 2024. The Fair sees participation of 250+ exhibitors and a footfall of more than 400 Overseas Buyers and VIPS during the 4-day event. The 4-day event is being organized in a 7 Acre Expo Mart at Bhadohi.

### Scope of Work

The scope of work includes:

- A. Daily Cleaning:** Sweeping, mopping, dusting, and vacuuming of all exhibition areas, stalls, corridors, restrooms, and other common areas.
- B. Waste Management:** Collection, and disposal of waste as per local regulations.
- C. Restroom Maintenance:** Continuous cleaning and restocking of restroom supplies.
- D. Event Support:** On-call housekeeping services during event hours.

### Eligibility Criteria

- A.** The bidder must be a registered company with a valid business license.
- B.** Minimum 05 years of experience in providing housekeeping services for large events or exhibitions approx. exhibition area 10000 Sq mtr.
- C.** The bidder should have the required workforce and equipment to undertake the project. (Documentary Proof to be submitted along with the Quotation)

### Venue Details

S.no	Particular	Remarks
1	Location	Carpet Export Promotion Council, Bhadohi Carpet Expo Mart, Carpet City Bhadohi, Uttar Pradesh – 221401, INDIA
2	Total Area	13000 Sq Mtr.
3	Total No of Floors	02 - Ground Floor & 2 <sup>nd</sup> Floor
5	Total No of Stalls	Approx- 250 stretched on Ground Floor & 2 <sup>nd</sup> Floor
6	Total No. of Toilets	As per Annexure (A)

1. The rates must include cleaning material, machinery and wages.

## **Terms & Conditions**

- 1. These are approximate estimate requirements which may undergo minor changes during the event.**
- 2. Interested Agencies can apply for work in separate sealed envelopes.**

**Interested agencies may submit Quotations in sealed covers within 07 (Seven) days from the date of this publication to:**

Off. Executive Director Cum Secretary  
**Carpet Export Promotion Council**  
(Setup by Ministry of Textiles, Govt. of India)  
507, Copia Corporate Suites  
Jasola, New Delhi 110025  
Tel:011-45089420  
Email: [info@cepc.co.in](mailto:info@cepc.co.in)

## Annexure "A"

### GENERAL INFORMATION ON COMPANY'S LETTER HEAD

1.	Name of the Firm	
2.	Type of Firm	
3.	Address	
4.	Contact Person Name	
5.	Contact No.	
6.	Email:	
7.	GST No.	
8.	Details of Minimum 05 years of experience in providing housekeeping services for large events or exhibitions approx. exhibition area 10000 Sq mtr.	
9.	Documentary Proof of the Manpower and Equipment's	
10.	<b>Quoted Rates (Including cleaning material, machinery and wages) GST as applicable</b>	

*(Stamp and Signature of Authorized signatory)*

Date:

Place:

## Annexure A

Location	Male Toilets	Urinals	Female Toilets	Differently abled Toilets
Ground Floor Shop Toilet	5	10	5	2
Second Floor Shop Toilet	5	10	5	2
Exhibition Hall Ground	2	5	4	4
Exhibition Hall Upper	2	5	4	4
<b>Total</b>	<b>14</b>	<b>30</b>	<b>18</b>	<b>12</b>